

# MARYLAND BONES

Maryland Bones is an informal networking organization of, and for the benefit of, Orthopaedic practice leaders in the state of Maryland



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Maryland Bones is an independent networking organization and is not sanctioned nor receives financial support from the AAOE.

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*Membership Guidelines*

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## Membership Guidelines

- Membership is open to the senior manager/administrator/CEO of each orthopaedic practice and hospital orthopaedic department head in Maryland. Members must be actively employed by an orthopaedic practice or hospital orthopaedic department to continue membership.
- New members must be sponsored by an existing member in good standing. The membership chair will assign a sponsor if requested.
- An initial letter of support from the managing physician of the orthopaedic practice is required.
- Members must attend a minimum of 4 meetings per year to retain membership and remain on the mailing list.
- In lieu of dues, each member will take a rotation in hosting a meeting and securing sponsor(s).
- There is currently no limit to the total number of members.

## Meetings

- A meeting schedule is included in the November or December minutes of the preceding year.
- Meetings are held on the 3rd Thursday of each month, 12:00 noon—4:00 p.m. unless otherwise announced.
- Members are required to confirm their intent to attend with the host/hostess in a timely manner. Only members may attend regular business meetings. Attendance designees are not permitted.
- A meeting sponsor(s) and/or speaker(s) of value to the group will be invited to each meeting. The host/hostess is responsible for securing the sponsor and/or speaker(s).
- Meeting sponsor(s) and/or speaker(s) may collect a list of attendees and contact information.
- Occasionally, attendees are required to reimburse the member host/hostess for meeting costs in the event a sponsor is not secured.

## Mailing List

- A membership chairperson will be appointed by the group to maintain the mailing list and mailing labels.
- A copy of the mailing list will be made available to each active member.
- It is the responsibility of each member to notify the membership chairperson of any contact information changes.
- The membership chairperson will forward labels or a label file to each meeting host/hostess for meeting announcement and agenda mailings.
- The Maryland Bones mailing list, mailing labels and/or printed mailing list brochure will not be released to any non-member.